



สำนักคอมพิวเตอร์
Computer Center

Microsoft 365 Email Setup and User Guides

Thunderbird for Windows

Set up Thunderbird Desktop for your KMUTT Microsoft 365 account

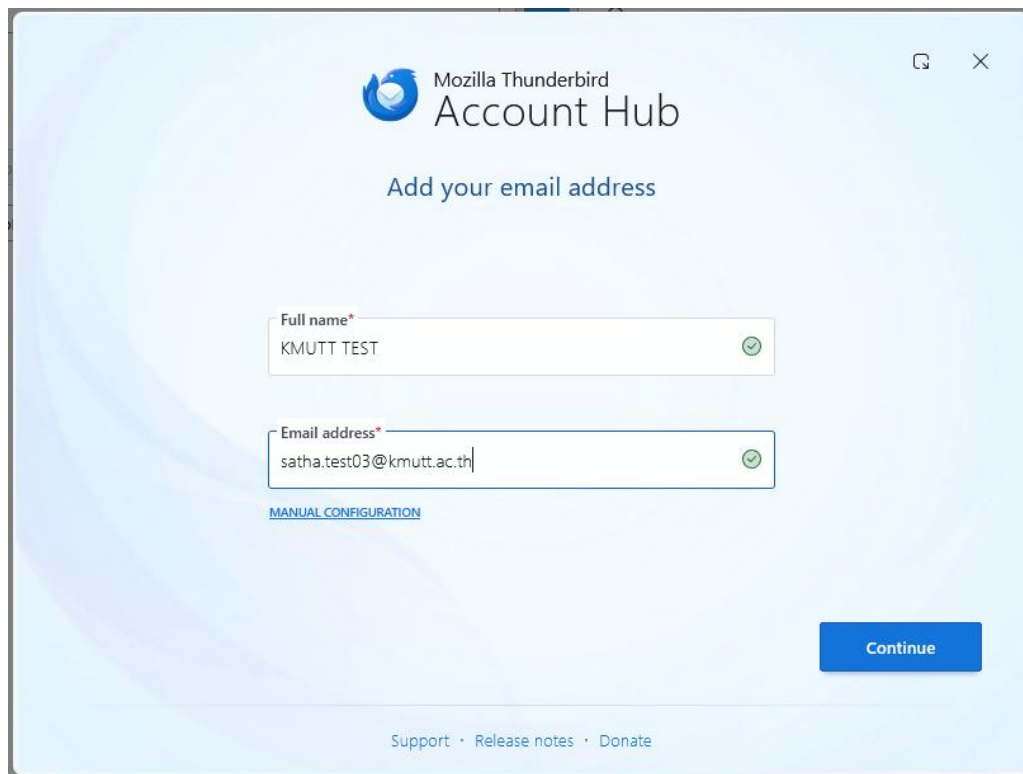
To configure your KMUTT Microsoft 365 account in Thunderbird Desktop, please follow the steps below:

1. **Open Thunderbird**

Go to **Settings** → **Account Settings** → **New Account** → **Mail Account**

2. **Enter Account Information**

Enter your name and KMUTT email (e.g., satha.test03@kmutt.ac.th), then click "**Manual Configuration**".



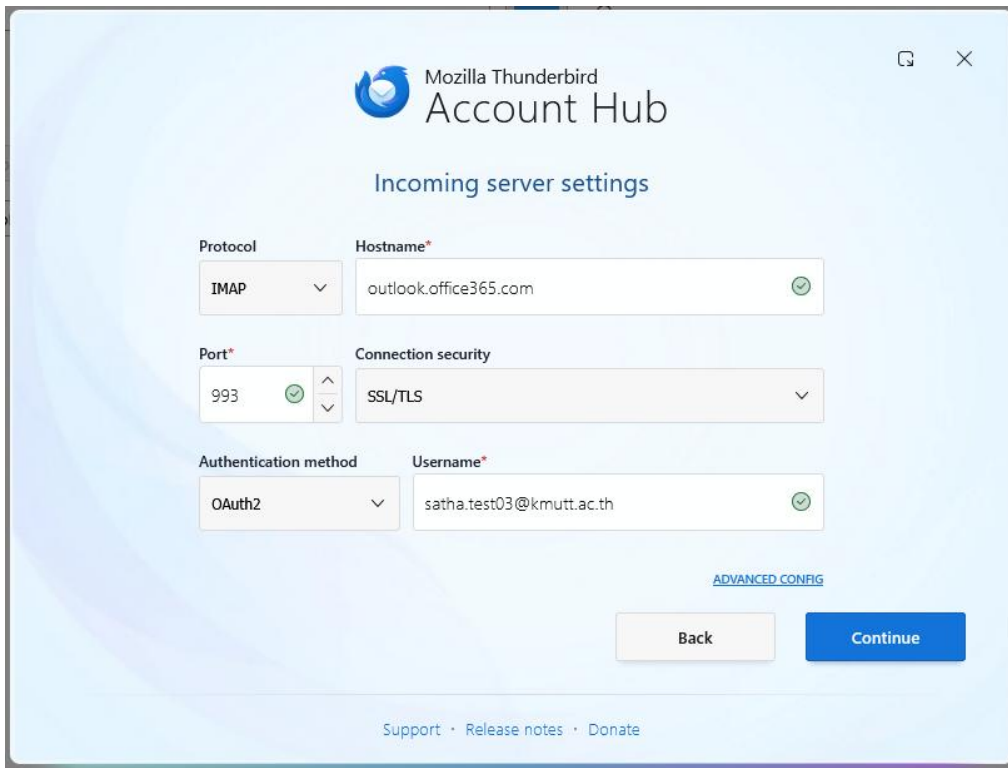
The screenshot shows the 'Mozilla Thunderbird Account Hub' window. The title bar includes the Mozilla logo and the text 'Mozilla Thunderbird Account Hub'. Below the title bar, the text 'Add your email address' is displayed. There are two input fields: 'Full name*' with the value 'KMUTT TEST' and 'Email address*' with the value 'satha.test03@kmutt.ac.th'. Both fields have a green checkmark icon on the right. Below the email field, there is a blue link labeled 'MANUAL CONFIGURATION'. At the bottom right, there is a blue 'Continue' button. At the bottom center, there are links for 'Support', 'Release notes', and 'Donate'.

Configure the incoming server settings as follows:

Incoming Server Settings (IMAP)

- **Protocol:** IMAP
- **Hostname:** outlook.office365.com
- **Port:** 993
- **Connection Security:** SSL/TLS
- **Authentication Method:** OAuth2
- **Username:** satha.test03@kmutt.ac.th

Click "Continue".



The screenshot shows the 'Incoming server settings' window in Mozilla Thunderbird's Account Hub. The window title is 'Mozilla Thunderbird Account Hub' and the subtitle is 'Incoming server settings'. The settings are as follows:

Field	Value
Protocol	IMAP
Hostname*	outlook.office365.com
Port*	993
Connection security	SSL/TLS
Authentication method	OAuth2
Username*	satha.test03@kmutt.ac.th

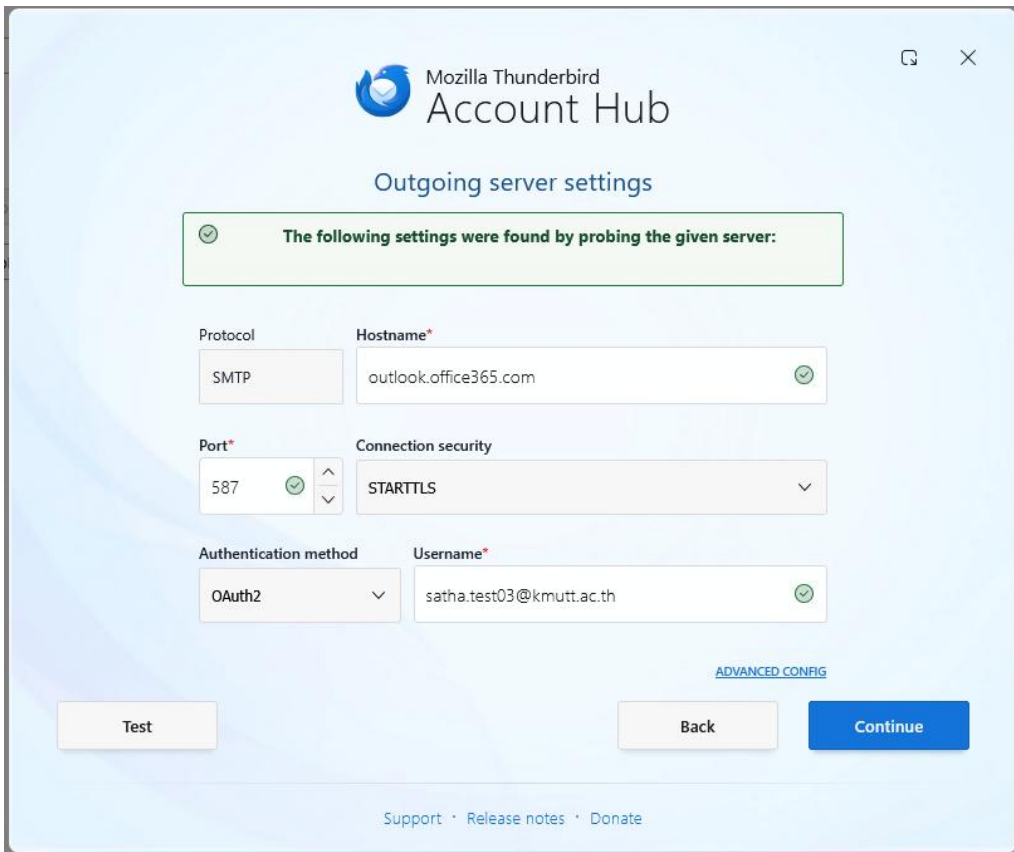
At the bottom right, there is a link for 'ADVANCED CONFIG' and two buttons: 'Back' and 'Continue'. At the bottom center, there are links for 'Support', 'Release notes', and 'Donate'.

Then configure the outgoing server settings as follows:

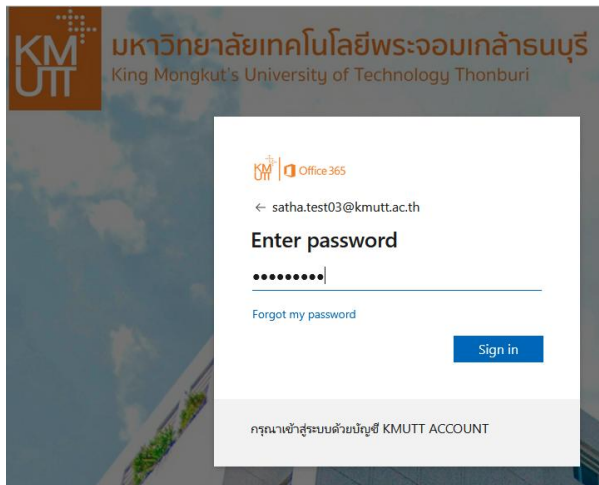
Outgoing Server Settings (IMAP)

- Protocol: SMTP
- Hostname: outlook.office365.com
- Port: 587
- Connection Security: STARTTLS
- Authentication Method: OAuth2
- Username: satha.test03@kmutt.ac.th

Click "Continue".



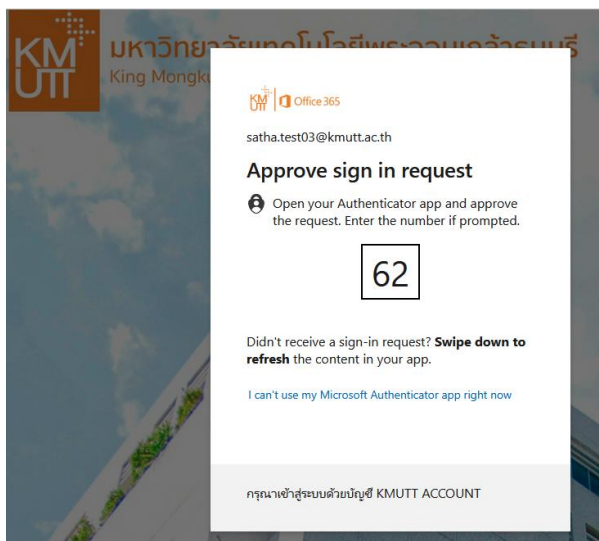
- o Enter your Password
- o Click "Sign in"



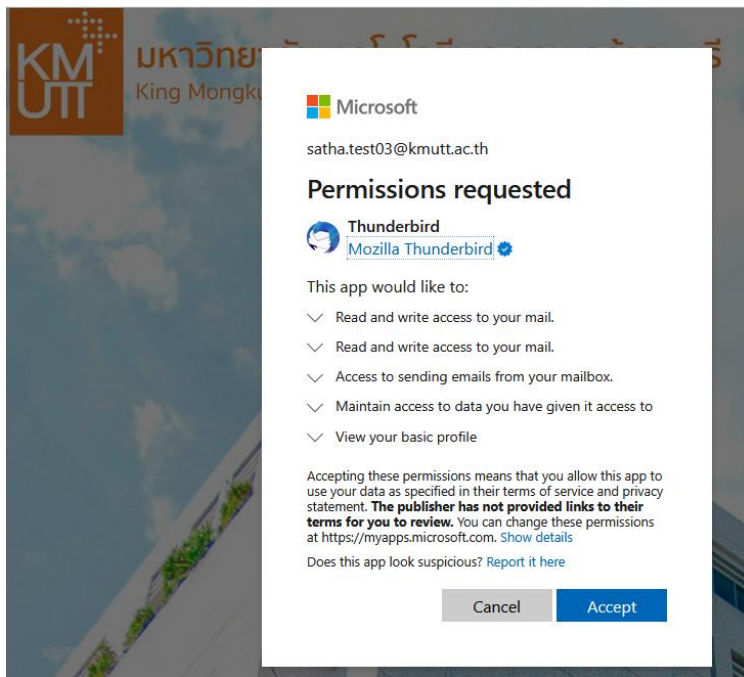
3. Verify Your Identity (Multi-Factor Authentication: MFA)

A number will be displayed on the sign-in screen.

Enter the displayed number in the **Microsoft Authenticator** app to verify your identity.



- Click "Accept" to grant permissions



- Click "Finish" to complete the setup

