



สำนักคอมพิวเตอร์
Computer Center

Microsoft 365 Email Setup and User Guides

Microsoft Outlook for Android

Set up Microsoft Outlook for Android for your KMUTT Microsoft 365 account

To configure your KMUTT Microsoft 365 account in the Outlook app on Android, please follow the steps below:

1. Download the App:

Download and install **Microsoft Outlook** from the **Google Play Store**.

2. Add an Account

Open the Outlook app, then:

- Tap "Add Account"



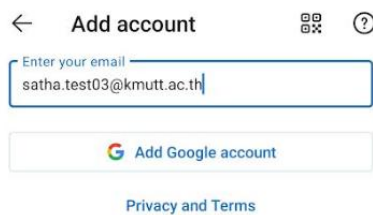
Welcome to Outlook

Bring all your emails, contacts, files and calendars together.

Add account

Create new account

- Enter your email address (e.g., satha.test02@kmutt.ac.th)
- Tap "Continue"

This screenshot shows the "Add account" screen in the Outlook app. At the top left, there is a back arrow and the text "Add account". To the right of this text are two small icons: a QR code icon and a help icon (a question mark in a circle). Below the header is a text input field with the placeholder text "Enter your email" and the email address "satha.test03@kmutt.ac.th" entered. Underneath the input field is a button with the Google logo and the text "Add Google account". At the bottom of the screen, there is a link for "Privacy and Terms".

Continue

- Enter your password
- Tap "Sign in"



*****Note:** Please complete the Multi-Factor Authentication (MFA) setup before signing in to your KMUTT Microsoft 365 account.